USDA FNS SNAP Retailer Application – Tips & Tricks

Creating an eAuthorization password

Use this box as a template to choose your eAuthorization password:

Minimum password length

1. Choose ONE special character for one of the above boxes:
   - ! # $ % = + : , ; ? ~ * -
2. Choose ONE number for one of the above boxes
   - 1 2 3 4 5 6 7 8 9 0
3. Choose an Uppercase letter for one of the above boxes
   - A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
4. Choose a lowercase letter for one of the above boxes:
   - a b c d e f g h i j k l m n o p q r s t u v w x y z
5. Fill in the rest of the boxes to complete at least the minimum number between the arrows (12 characters total):
   - No other special characters may be used
   - Dictionary words ***cannot*** be used (so names are OK)

Sample password that works:

#	**n**	**A**	**F**	**M**	**N**	**P**	**1**	**M**	**L**	**U**	**S**

Once completed confirm that it works as a password here by entering it in "Password" field and "Confirm Password" field [only after have completed BOTH fields will it say whether or not it is OK]:
https://identitymanager.eems.usda.gov/registration/selfRegistrationForm.aspx?level=1

*Note that password expires after every 60 days; you will be prompted to update if you login after then.